

**U.S. Department of Energy  
WEATHERIZATION ASSISTANCE PROGRAM (WAP)  
WEATHERIZATION ANNUAL FILE WORKSHEET**

**(Grant Number: EE0007960, State: WY, Program Year: 2021)**

**IV.1 Subgrantees**

<b>Subgrantee (City)</b>	<b>Planned Funds/Units</b>
Council of Community Services (Gillette)	\$225,652.00 21
Wyoming Weatherization Services (Cody)	\$848,888.00 77
<b>Total:</b>	<b>\$1,074,540.00</b> <b>98</b>

**IV.2 WAP Production Schedule**

Planned units by quarter or category are no longer required, no information required for persons.

Weatherization Plans	Units
Total Units (excluding reweatherized)	95
Reweatherized Units	3

Average Unit Costs, Units subject to DOE Project Rules

**VEHICLE & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE RULES)**

A Total Vehicles & Equipment (\$5,000 or more) Budget	\$0.00
B Total Units Weatherized	95
C Total Units Reweatherized	3
D Total Dwelling Units to be Weatherized and Reweatherized (B + C)	98
E Average Vehicles & Equipment Acquisition Cost per Unit (A divided by D)	\$0.00

**AVERAGE COST PER DWELLING UNIT (DOE RULES)**

F Total Funds for Program Operations	\$683,931.00
G Total Dwelling Units to be Weatherized and Reweatherized (from line D)	98
H Average Program Operations Costs per Unit (F divided by G)	\$6,978.89
I Average Vehicles & Equipment Acquisition Cost per Unit (from line E)	\$0.00
J Total Average Cost per Dwelling (H plus I)	\$6,978.89

**IV.3 Energy Savings**

Method used to calculate savings:  WAP algorithm  Other (describe below)

	Units	Savings Calculator (MBtus)	Energy Savings
This Year Estimate	98	29.3	2871
Prior Year Estimate	115	29.3	3370
Prior Year Actual	74	29.3	2168

**Method used to calculate savings description:**

For prior year actuals, we have completed 113 units and are on track to complete all 115 estimated homes by program year end.

**IV.4 DOE-Funded Leveraging Activities**

There are no Department of Energy (DOE)-funded leveraging activities planned for Program Year (PY) 2021. However, sub-grantees may, at the local agency level, pursue leverage funds and activities that meet DOE regulations. Such funds and activities must be reported to the State program manager. They do not use DOE

**U.S. Department of Energy  
WEATHERIZATION ASSISTANCE PROGRAM (WAP)  
WEATHERIZATION ANNUAL FILE WORKSHEET**

**(Grant Number: EE0007960, State: WY, Program Year: 2021)**

funds to pursue leveraging activities.

**IV.5 Policy Advisory Council Members**

Check if an existing state council or commission serves in this category and add name below

BJ Ayers	Type of organization: Non-profit (not a financial institution) Contact Name: Phone: 3076322180 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Cathy Connolly	Type of organization: Unit of State Government Contact Name: Phone: 3073990482 Email: <a href="mailto:Cathy.Connolly@wyoleg.gov">Cathy.Connolly@wyoleg.gov</a>
Fred A. Baldwin	Type of organization: Unit of State Government Contact Name: Phone: 3078773687 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Jeffrey Holsinger	Type of organization: Non-profit (not a financial institution) Contact Name: Phone: 3076720475 Email: <a href="mailto:jholsinger@voanr.org">jholsinger@voanr.org</a>
Mary "Christy" Cleveland	Type of organization: Other Contact Name: Phone: 3077382233 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Michael E. Thompson	Type of organization: Unit of Local Government Contact Name: Phone: 3078776251 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Michelle D. Aldrich, Ph.D.	Type of organization: Unit of State Government Contact Name: Michelle D. Aldrich Phone: 3077606213 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Rebecca Podio	Type of organization: Unit of State Government Contact Name: Rebecca Podio Phone: 3077466468 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Robert O. Lampert, JD	Type of organization: For-profit or Corporate (not a financial institution or utility) Contact Name: Phone: 3076376729 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Sandra Lynn Stevens	Type of organization: Other Contact Name: Phone: 3072810979 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>
Spencer Pollock	Type of organization: Unit of State Government Contact Name: Phone: 3077774900 Email: <a href="mailto:spencer.pollock@wyo.gov">spencer.pollock@wyo.gov</a>
Tamara Macnaughton	Type of organization: Other Contact Name: Phone: 8054843130 Email: <a href="mailto:DFS-advisorycouncil@wyo.gov">DFS-advisorycouncil@wyo.gov</a>

**IV.6 State Plan Hearings (Note: attach notes and transcripts to the SF-424)**

Date Held Newspapers that publicized the hearings and the dates the notice ran

04/20/2021 The PY2021 Draft State Plan was distributed to the Wyoming Sub-grantees and the LIEAP sub-grantee, Department of Family Services (DFS)

**U.S. Department of Energy**  
**WEATHERIZATION ASSISTANCE PROGRAM (WAP)**  
**WEATHERIZATION ANNUAL FILE WORKSHEET**

**(Grant Number: EE0007960, State: WY, Program Year: 2021)**

management team and social media outlets by email on 4/1/2021, or earlier to provide them a reasonable period of review and opportunity to submit comment. Notice had to be given by 4/9/2021 to meet the 10-day notice. A public hearing was scheduled to be conducted on 4/20/2021 but had to be cancelled due to an unforeseen snowstorm that impacted much of the State and caused several road closures. A public hearing has been rescheduled for May 13, 2021. The notice of the hearing was posted to the Low Income Energy Assistance/Weatherization Assistance Programs LIEAP/WAP.org websites and Facebook Pages on 5/3/2021, with a link to the state plan. The link to the posting is <https://www.lieapwyo.org/news-and-updates.html>. This will meet the 10 day notice and formal public hearing requirements. Transcripts from the rescheduled public hearing will be submitted to DOE upon completion of the public hearing.

**IV.7 Miscellaneous**

**Recipient Business Officer:** Colleen Quinn, Chief Financial Officer, Wyoming Department of Family Services (DFS): [colleen.quinn3@wyo.gov](mailto:colleen.quinn3@wyo.gov), 307-777-6100. Colleen should be the primary contact for Contract, Federal Report, and Financial/Grant questions or concerns.

Korin Schmidt, Director, is listed on the SF-424 as she is the Director of the Wyoming Department of Family Services (DFS) and is designated by the Governor as having the overall primary authority for the Department of Family Services.

**Recipient Principal Investigator:** Brenda Ilg, Program Manager, [brenda.ilg@wyo.gov](mailto:brenda.ilg@wyo.gov) 307-347-5397.

Wyoming DFS has in place a Public Assistance Cost Allocation Plan (PACAP) that has been approved by a Federal Agency.

DFS Advisory Council: Policy Advisory Committee (PAC) members listed with [DFS-advisorycouncil@wyo.gov](mailto:DFS-advisorycouncil@wyo.gov) email address have expressed that they prefer contact by phone rather than at their personal or business email accounts. Those PAC members with their own email addresses listed do not have a preference for type of contact. All PAC members listed are current with some expired terms that have been extended into this year. The Wyoming Governor's office is in the process of soliciting new Board, Commission, and Advisory Council members which will be displayed on a database that is currently in development.

PAC member affiliations:

Garrison: represents interest of the public and the Department of Family Services and disabled interests

Stevens: represents family violence and sexual assault victims interests

Thompson: represents general public and Department interests, law enforcement, public safety

Lampert: represents general public and Department interests including elderly, young children and low-income

Aldrich: represents general public and Department interests

Podio: represents general public, Department, and Energy interests

Baldwin: represents general public, Native American, and Department interests including elderly, young children and low-income.

Connolly: represents the State and all citizens and affiliations as an elected representative.

Ayers: represents low income and general public and those experiencing mental health issues.

Holsinger: represents all priority groups with his work at Volunteers of America Northern Rockies.

Macnaughton: represents the general public and low income.

Cleveland: represents children and family interests as a foster parent.

The most recently completed State of Wyoming Audit Compliance Report is attached to the SF-424.

The Wyoming WAP Program Manager continues to address areas for improvement based on the results of the American Customer Service Satisfaction Index (ACSI). Prior to the submission of the State Plan, the Program Manager now shares a summary of the state plan development process and pertinent DOE guidance documents with the Wyoming sub-grantee network. She also actively solicits state plan input from the sub-grantee network. Wyoming has also implemented the use of a Receipt and Acknowledgement Form which is distributed to the WAP sub-grantee network along with any new guidance, policies, memos, regulations, standards to better ensure receipt and acknowledgement of communications between grantee and sub-grantee agencies. Wyoming WAP continues to schedule training in a central region of the State to ensure that sub-grantee travel for training is equalized as much as is possible. During the COVID-

**U.S. Department of Energy**  
**WEATHERIZATION ASSISTANCE PROGRAM (WAP)**  
**WEATHERIZATION ANNUAL FILE WORKSHEET**

**(Grant Number: EE0007960, State: WY, Program Year: 2021)**

19 Pandemic, Wyoming has implemented Zoom meeting updates and trainings for the Sub-grantee network. Wyoming has also employed the use of a Safety newsletter and Training Blog to ensure ongoing training and distribution of information. We are currently holding as-needed update calls in response to the current COVID-19 pandemic. A survey was distributed to all Wyoming WAP staff soliciting feedback on training needs and wishes. We are currently planning for a Fall in-person training. Online training opportunities have also been shared with our sub-grantee network, and many crew members have received online training.